

June 29, 2007

Kareem Taylor
Environmental Scientist
Cal/EPA: Unified Program
1001 I Street
Sacramento, CA 95812-2815

Subject: Unified Program Evaluation Status Report

Dear Kareem:

Here is our quarterly status report.

Deficiency #2

The Finance Department has given us data for one fiscal year and is putting together the data for the remaining two missing years. We anticipate we will have that data within a few weeks. At that time I will review and process the data and generate the needed reports.

Deficiency #3

All UST sites were inspected in fiscal year 06/07, with the exception of one site which will be inspected in the next few weeks (the last week of June is its anniversary date).

Deficiency #4

The AEOs for 2006 were sent to the businesses and are in the process of being finalized. The 2007 process is proceeding. We are waiting to finalize the 2007 process until last year's AEOs are completed.

Deficiency #5

The application period for the third Hazardous Materials Inspector position closes today. It is my understanding that the hiring process will continue in a timely manner.

Facility inventory and classification is a moving target. Taking into account changes in the numbers of facilities, the activities at these facilities, and changes in the assigned CUPA inspection frequency (annual or triennial), our current number of CUPA inspections to be done annually is 295. The number of HMPB sites is currently 598. 295 divided by 3.3 (3 inspectors and part of me) is 89 inspections per Hazardous Materials Inspector and 27 inspections for me. The past benchmarking we did looked at a variety of other agencies' data. In the last 12 months, our Hazardous Materials Inspectors have done 93 inspections per inspector. We anticipate this number will improve as, with 50% more staff, we work our way through sites that have not been inspected in over 4 years (which generally take more time), as we complete enforcement actions with several problematic sites (now that we seem to have

successfully worked with the City Attorneys' offices to make the AEO process functional, and when we move to using computers in the field (a program we are currently working on). Thus, at this time a 90 inspection per inspector workload appears to be achievable at this point. We will, of course, continue to monitor this issue on an on-going basis as a routine component of program management.

Please contact me if you have any questions or need further information. The next quarterly report, I would assume, will be due September 15, 2007. Is that correct?

Sincerely,

Danielle Stefani
Hazardous Materials Coordinator

cc: Eric Carlson, Fire Marshal
Scott Deaver, Assistant Fire Marshal